



**CITIZENS TRANSPORTATION REVIEW COMMITTEE**  
**Tuesday, June 5, 2007**  
**4:30 PM to 6:00 PM**  
**City Hall Conference Room 1E**  
**6000 Main Street SW**  
**Lakewood, WA 98499**

### **CALL TO ORDER**

The meeting was called to order at 4:36 PM by Chairman Kit Baker.

### **ATTENDANCE/ROLL CALL**

Citizens Transportation Review Committee Members Present: Kit Baker, Chairman; William Larkin, Vice-Chairman; Ken Canfield, Paul Wagemann, Bill Kittrell, and Sam Wagner

Citizens Transportation Review Committee Members Excused: Ken Severe

Citizens Transportation Review Committee Members Absent: None

Citizens Transportation Review Committee Council Liaison Present:

Councilmember Pad Finnigan

Staff Present: Desiree Winkler, Don Wickstrom, and Karen Devereaux

### **APPROVAL OF MINUTES**

Chairman Baker opened the floor for approval of the minutes as written. Committee member Ken Canfield moved, seconded by Vice-Chairman William Larkin, to approve the minutes of May 22, 2007. The motion carried unanimously.

### **PUBLIC COMMENTS**

Lakewood citizen, Frederic Cornell, addressed Chairman Baker for permission to speak on the procedures used to suspend the rules of order. Mr. Cornell remarked that the committee is required to vote on suspension of rules for debate during the public comments portion of each meeting.

Chairman Baker opened the floor for discussion and accepted a motion from a committee member to suspend the protocol of debate during public comments segment and continue with an open discussion style of meeting. Vice-Chairman Larkin moved, seconded by Mr. Canfield. The issue was voted on by committee members. The motion carried unanimously.

Mr. Cornell's second point of discussion was the "approving of minutes" through email. It was quickly explained to him by Vice-Chairman Larkin that the committee was simply using email to staff as a way to make suggested corrections to the minutes to save time at meetings. The actual voting and approval of the last meeting minutes takes place at the formal CTRC meetings.

## **NEW BUSINESS**

### 104<sup>th</sup> Street Neighborhood Traffic Control Program letter

Copies of the 104<sup>th</sup> Street Neighborhood Traffic Control Program (NTCP) letter and attached survey were provided to the Committee.

Questions regarding the process for handling complaints were raised. Ms. Winkler explained general procedures used when a speed complaint is made stating they are given to the Police Department first. Traffic police address the complaint first; the Public Works Department may assist with placement of pneumatic tubes for studies. Police look at the initial options of pavement markings or striping, along with signing or speed radar trailer and other Phase 1 measures (refer to Neighborhood Traffic Control Program brochure and Citizen Action Request Form). Ms. Winkler further commented that past complaints for this area supported an expanded look at 104<sup>th</sup> Street during which time the targeted enforcement measures were not successful in the area.

Other committee members brought up concerns about the options listed in the letter stating traffic circles, speed humps, and expensive options being offered were not doable. They supported future letters giving the residents reasoning why certain options were not included. Ms. Winkler reiterated the lack of money in the budget for curb, gutter and sidewalk improvements on 104<sup>th</sup> Street affirming that everything feasible was listed for residents to rank in the mailed survey.

Committee members requested that the option for additional police enforcement be listed as an option on the survey.

Mr. Canfield is especially concerned about the new sub-division being built on 104<sup>th</sup> and its impact to compound the problem of access on 104<sup>th</sup> Street. Still other members stated concern over the swinging speed limit, going from 25 to 35 and back down again, along that straight away.

Vice-Chairman Larkin suggested having a joint meeting with the Police Department to discuss what measures have been taken and possible viable options after the surveys were all returned but before the public meeting was scheduled.

Committee member, Bill Kittrell, was adamant about pursuing confirmation from the Public Safety Committee that they are aware of complaints for 104<sup>th</sup> and to get them to agree to providing more police presence along the street.

All agreed to wait to examine the results of the survey and move forward from there.

### Bridgeport Way (at Flanagan) Speed Radar Signs

Sam Wagner, committee member, asked when the radar sign would be hooked up and working. Ms. Winkler informed the Committee that we hoped to have it hooked up

within the week. The original installation included solar panels that were unable to support the levels of traffic (and lack of sun).

PowerPoint Presentation of Final Draft Six Year TIP 2008-2013

Committee members openly discussed their views on what should be included in the final PowerPoint presentation of the Six Year TIP 2008-2013 to Council.

Members agreed that too much information would water down the presentation. It was decided that a shorter presentation would work best. One suggestion given was to number all slides to make it easier to follow presentation. Those slides not used in the presentation should be placed to the back of the stack readily available if needed during discussion. Everyone agreed the slides of graphs were powerful tools and should be kept in.

Most felt a 15- minute presentation would be sufficient. All would like to see emphasis on three major points they want to drive home: 1) Pavement is deteriorating due to lack of expenditures; 2) Transportation Revenue is in crisis; and 3) If there is no additional revenue – then projects will be cut and/or delayed.

Sam Wagner noted that the recommendation for “hiring a grant writer” had been modified to include “lobbying and financial analyst.” Don Wickstrom shared that in his experience, grant writers for transportation projects were ineffective. The former jurisdiction he worked for had much more success with lobbying. Ms. Winkler shared that “financial analyst (analysis)” was added to open up additional possibilities for potential bonding, loans, and other legislation supporting infrastructure improvements.

CTRC Recommendations include: 1) First priority should be to take care of existing infrastructure; 2) Second priority to complete secured grant-funded projects ASAP; 3) Pursue additional revenue for infrastructure including, Traffic Impact Fees, Transportation Benefit District, Lobbying / Grant Writing, etc.

Ms. Winkler and Chairman Baker agreed to work jointly on revisions for their presentation to the Planning Advisory Board, Wednesday, June 6, 2007. **Ms. Winkler promised to send the new version to members prior to the meeting.**

**PROJECT UPDATES**

Ms. Winkler provided project updates on the following transportation-related projects:

e1124 2007 Pavement Patching Project

Bridgeport Way West & Custer Road West will require two weeks of night time road closures while work is completed starting next week.

e1125 Lochburn Middle School 86<sup>th</sup> St SW Sidewalk Improvements

Project will go out to bid next week, June 11<sup>th</sup>, 2007.

e1135 2007-08 Pavement Patching Project

Project will go out to bid next week, June 11<sup>th</sup>, 2007.

**OTHER**

Don Wickstrom, Public Works Department Director, shared a hand out Proposed Joint Meeting Discussion Agenda with committee members in preparation of their scheduled meeting with Council to discuss committee goals on Monday, July 23, 2007 at 7:00PM.

**NEXT MEETING AND AGENDA**

Next meeting is scheduled for Tuesday, June 19, 2007 in Lakewood City Hall Conference Room 1E from 4:30 PM to 6:00 PM.

Agenda items include:

1. Recap of presentation on 06/06/07 Planning Advisory Board meeting
2. Recap of presentation on 06/12/07 Re-Development Advisory Board meeting
3. Presentation of PAB and REDAB suggestions for changes in presentation
4. Discussion over revisions made/needed to PowerPoint presentation of Six Year TIP 2008-2013
5. Update on returned 104<sup>th</sup> Street surveys

**ADJORNMENT**

The meeting adjourned at 6:08 PM.

---

Kit Baker, Chairman  
Citizens Transportation Review Committee

---

Karen Devereaux, Administrative Assistant  
Public Works Department staff